Tournament on the Internet - Germany and International

Online Tournament Management

Our PC CADDIE module "Online Tournament", which is integrated directly on your homepage, allows the online booking and dissemination of the tournaments. Bookings are made in real time and are entered directly into your PC CADDIE.

Find out more: PC CADDIE://online tournament calendar.

Or follow the online calendar: PC CADDIE://online Turnier-Management: Gut Heckenhof

Upload a tournament on the Intranet

The *Internet* button and its function.

Find the **Internet** button in the main mask of the tournament; pressing it opens a new window where you can make all the settings for the online publishing of the tournament:

Competition data: 20	003 - 02.02.20 - Participants: 0 / Guests: 0	×
Name, Date, Cours	Name Tournament name	project
Holes 9 (3) Date 02.03.2 Course 9001.1 HCP limit of the tee	36 -> 2 rounds, max. 108 -> 6 rounds) 20 Sonnenschein - N Several courses in play s Men /-//-	<u>New</u> <u>Save F11</u> <u>Save F11</u> <u>Copy from</u> <u>Copy from</u>
Competition conditi <u>H</u> CP limit <u>P</u> laying form	Ladies /-/-/-	Image: Player Image: Start fee
Scoring	Stableford	Transfer scores
Blind h <u>o</u> le	No	
<u>Annual prize</u> Intern/Guests Qualifuing	No Compet. text Pin positions Open Prizes/Categories Ieam scoring	
Qualitying		Quit

Information

Intranet information (internal ID: 53)	×
Name: Tournament name	✓ <u>0</u> K
Information Categories Number of players Entry limits Functions	🤣 <u>С</u> ору <u>F6</u>
Host: Club ID:	Export
Remark:	
Entry fee info:	
Start: <u>I</u> ee: <u>I</u> ime: o'clock	
Display status: Entry, start and results lists	
Team results: (do not show team scores)	
Qualified electronic scorecard	
Visible as of: Entry list:	
<u>S</u> tart list:	
Results: 0 +1 o'clock	
Last performed:	
Check players and course in Intranet	
Publish entry list in Intranet	
Publish start list in Intranet	
Publish results in Intranet	
Open competition in Intranet	X Cancel

The *Information* tab shows what should be available on the internet.

- Please note the selection regarding the host of the tournament, where you can select whether the organizer is a club or whether this is an official tournament of the golf association.
- Enter the desired information and the entry fee.
- Define the start of the tournament and the starting tee(s), for example tee 1 or "all".
- The Display status shows if a tournament is published on the Internet or not. A tournament which has a display status will be uploaded on the Internet during the next Intranet updates.

HINT: The selected view also applies for display on a self-service terminal.

- Please note the possibility of allowing the tournament to be loaded by other clubs (tournament export).
- **Check players and course in Intranet** by pressing the corresponding button. Checking the handicap (for guest players) will be automatically proposed by PC CADDIE at the latest during printing the scorecards.

Information - individual game form

You can also transfer an individual text for the game form (feature available from PC CADDIE version 2016c):

Intranet information (internal ID: 53)	×
Name: Tournament name	
Form: Customized play form 🔽 manually	
Information Categories Number of players Entry limits Functions	CODY F6
Host: Club ID:	Eurort
Remark:	
Entry fee info:	
Start: <u>I</u> ee: <u>I</u> ime: o'clock	
Display status: Entry, start and results lists	
Team results: (do not show team scores)	
Qualified electronic scorecard	
Visible as of: Entry list: 7 .1 0 o'clock Start list: 2 .1 0 o'clock Besults: 0 +1 o'clock	
Last performed:	
Check players and course in Intranet	
Publish entry list in Intranet	
Publish start list in Intranet	
Publish results in Intranet	
Open competition in Intranet	X Cancel

Categories

The **Categories** tab defines which groups are allowed to register for the tournament. Use it to enter the desired restrictions.

AC30 is also available since 2918

- Starting with 2016 you can also enter customized age limits. Read more about this!
- Starting with 2016 you can also enter the minimum number or rounds a player must have played (during the current or previous year) in order to be able to participate in the tournament. Read more about what you should pay attention to when Entering the results!
- Select what gender and what age groups can participate in the tournament. You can put several check-marks, for example all age classes from Adult to AC65!
- If the *Age cutoff* field remains empty, the year of birth is to be considered for the cutoff. Enter the date of the tournament if you want to ensure that the player has reached the age before the tournament.
- Enter the number of handicap effective rounds, if this number is specified in the tournament

tender. In this case PC CADDIE automatically checks if the evidence for playing this number of rounds in the previous year exists. There is no possibility to relax this requirement to two years – the required number of rounds must be played in one calendar year. This setting also affects the Entering of the results!

Intranet information (internal ID: 53)	×
Name: Tournament name Form: Customized play form Information Categories Number of players Entry limits	 <u>ОК</u> ОК <
Registration categories: <u>G</u> ender only: Female Male Age groups: All	S Export
Age groups. Image: Anital Children (AC12) Children (AC14) Juniors (AC16) Juniors (AC18) Adults Image: AC30 Seniors AC65 Other age classes: Men from Men from to Momen from to	
Allow team notification Maximum club registrations: 0 For net prizes, only players with this minimum number of Hcp-effective results for last year:	X Cancel

- AC12 = everybody up to 12 years
- AC14 = everybody from 13 to 14 years
- AC16 = everybody from 15 to 16 years
- AC18 = everybody from 17 to 18 years
- Adults = everybody from 19 to 29 years (will be shown as Female/Male in Mygolf, even if you only check Male; if you want to have men only, you can set the age limits only for men, for example!!)
- AC30 = everybody from 30 to 34 years (from 2018, the age must be reached in the current year)
- AC35 = everybody from 35 to 49 years
- AC50 = everybody from 50 to 64 years
- AC65 = everybody from 65
- Other ages = flexible

HINT: These settings apply to both online and on-site registrations. While the internet registration is only possible if all the preconditions are fulfilled, the on-site registration allows for exceptions after the secretariat confirms accepting those exceptions. The DGV has prepared a new competition system for 2018, and the age classes are slightly changes. In this respect, 2017 was a transition year. There are now also new option, for example AC30. DGV Wettkampfsystem

Number of players

The tab **Number of Players** can be used for setting the accepted number of golfers as well as the number of online registrations.

Waiting lists are not supported by DGV-INTRANET(as of September 2017) The number of people on the waiting list is only available with PC CADDIE://online Tournament.

Intranet information (internal ID: 53)	×
Name: Tournament name Form: Customized play form	
Information Categories Number of players Entry limits Functions Total participants: Max. total: 50 1 incl. guests: 50 1	Copy F6
The following number of participant spots is reserved for Internet registration an cannot be booked onsite Internet registration: Max. total: 10 jncl. guests: 10	
Waitlist: Max. <u>t</u> otal: 10 jncl. guests: 10	
Allow these guests: 4 (no restriction)	
 A start preference can be entered with the registration Single players may enter foursomes Enable cancellation of entry via Intranet 	
	X Cancel

1. Define here if the tournament is internal or an open competition. You can also set here which group of people is accepted as guests and how many players are allowed to register in total and online.

Make sure that all the fields are correctly filled. PC CADDIE transmits exactly the information which has been stored.

Different scenarios:

Internal tournament Total participants – define the maximum number of participants / Guests $\rightarrow 0$

Define how many registrations can be done online. Beware of overbooking.

Open tournament with participation of other clubs' members Define the maximum

number of participants. When, in theory, ALL the participants can be guests, you can enter the number for the "incl. guest" field.

Define how many registrations can be done online.

Beware of overbooking.

- 2. Make sure that the number of allowed online registrations does not exceed the total number of participants.
- 3. Define how many persons can be included on the waiting list.
- 4. Define which group of people is allowed as guests.



5. A tournament with partner clubs can be set up so that only members can register online: Total participants - define the maximum number of participants and how many of them can be guests.

Define how many registrations can be done online.

Beware of overbooking.

As guests \rightarrow Only members of these cubs \rightarrow define the club numbers of the participating clubs.

Entry limits

<u>N</u> ame:	F	Fournament	name					_		ОК
<u>F</u> orm:	Ī	Customized p	olay form			🔽 ma	inually		-	
Information	Cat	egories	Number of pla	ayers	Entry	limits	Functio	ns	0	<u>С</u> ору <u>F6</u>
Entry: 🚺	from	28.02.20	<u>T</u> ime:	10:00	o'cloci	k				
	ţo	02.03.20	<u> </u>	12:00	o'cloci	k				
For guests:	from	28.02.20	<u> </u>	12:00	o'cloci	k				Export
Extended entry	time for <u>f</u> rom	local registra	tion in club (op <u>T</u> ime:	otional):	o'cloci	k				
	ţo		<u> </u>		o'cloci	k				
<u>L</u> ower handicap <u>H</u> andicap limit fo <u>H</u> andicap limit fo) limit (lo or all en or guest	west handica ries (highest s:	ap): handicap):		23	36.0 30.4				
Handicap limits	for mem	bers: 互			•					
<u>M</u> en:	<u>t</u>	»:	<u>W</u> omen:		<u>t</u> o:					
Handicap limits <u>M</u> en:	for gues t	ts:	<u>W</u> omen:		to:					
Direct debit for (online ei	atries (onlu G	ermanul							
Members:		Deacti	vated				-			
<u>G</u> uests:		Deacti	vated				-			

 This function allows you to set different entry limits for guests and for members. For example, guests can register for a club tournament if it is not fully booked three days before the tournament day, etc.

HINT: Also consider the option of extending the onsite registration deadline.

- 2. Set the lowest possible handicap for tournaments with lowest handicap limit (for example, only club handicap 37 54).
- 3. Set the highest possible handicap for tournaments with highest handicap limit (for example, no club handicap).
- 4. The handicap can be set differently for members and guests.
- 5. A complete distinction between members and guests, or between men and women is also possible.

Make as little as restrictions as possible here. The handicap limit from the tournament main mask is transferred directly into this screen, and can be processed here. Be extra careful to ensure that the necessary fields are correctly filled. PC CADDIE transmits exactly the information which has been stored.

Block players from registering to competitions

Enter the additional information *cpblock* in the person's mask

Attention: this blocks the golfer from registering from every competition.

Age group	6 - Senior	•
Membership	1 - Full	•
Status	0.	•
Unused	0.	•
Additional info	cpblock	3
Playing permission	unlimited play 💌 🚼 DGV-Ausweis)

Tournament registration via PC CADDIE://online or MyGolf

If your members and guests use MyGolf for tournament registration, they will automatically receive a confirmation or a rejection mail during the next Intranet updates. This email is automatically sent.

The following screenshots present the PC CADDIE preset texts:

ntranet information text		×
Pag	ge 1 Page 2	
Competition error:	Tournament does not exist.	Consul
Registration partner:	Partner message expected!	
Partner registered:	The partner already registered.	
Already registered:	You already registered.	
<u>T</u> oo early:	Too early for registration.	
<u>T</u> oo late:	Registration already closed.	
Guest to early:	Guests cannot yet register.	
Only women:	Only for women.	
Only men:	Only for men.	
Wrong club:	The home club doesn't match.	
Wrong age:	The age doesn't match.	
Wrong group:	Online reg not possible, contact the secretariat.	
Entry rule:	I	
Club-homepage only:	Registration only through our homepage	

Intranet information text		×
Page	1 Page 2	
EGA handicap necessary:	Only players with handicap.	
Homeclub necessary:	Only players with home club.	X Lancel
Handicap to good:	Handical to good.	
Handicap to high:	Handicap too high.	
Registration blocking:	Online registration not possible.	
Participants total:	Total number of participants exceeded.	
Participants guests:	Total number of guests exceeded.	
Participants online:	Number of online registrations exceeded.	
<u>W</u> aiting list:	Total number of participants has been reached.	
Waiting list online:	Number of online registrations has been reached.	
Database problems:	Database problem, please contact the seretariat.	
Registration blocking:	Registration is currently blocked.	
<u>S</u> uccessful:	You have successfully registered.	
Confirmed manually:	You have successfully registered.	

You can modify these texts as desired. We are happy to assist you with the settings.

Functions

Intranet information (internal ID: 53)	×
Name: Tournament name Form: Customized play form	
Information Categories Number of players Entry limits Functions	Copy F6
Last performed:	Export
Refresh entries from Terminal	X <u>C</u> ancel

- 1. Check all the guests in Internet.
- 2. Redraw the tournament from the Internet.
- 3. Edit tender.
- 4. Applications which have been made through the self-service terminal are synchronized with PC CADDIE.

Copy the intranet settings

The settings can be easily copied from previous tournaments using the Copy F6 function. Make sure you update the deadlines in relation to the tournament date, that is, the date is taken from the source tournament and adjusted according to the current tournament date.



Transmitting the tournament

After the settings are made, conform with **OK** and start the Intranet synchronization.

Delete a tournament from the Intranet

The *Internet* button and its function.

Find the **Internet** button in the main mask of the tournament; pressing it opens a new window where you can make all the settings for the online publishing of the tournament:

ompetition data: 20003 - 02.02.20 - Participants: 0 / Guests: 0	×
Name, Date, Course Code 20003 Name Tournament name	Project
Holes 9 (36 -> 2 rounds, max. 108 -> 6 rounds) Date 02.03.20 Course 9001.1 Sonnenschein - N Several courses in play HCP limit of the tees Men /-/-/- Ladies	<u>New</u> <u>Save F11</u> <u>Save F11</u> <u>Copy from</u> <u>Copy from</u>
Competition conditions HCP limit …Entry …Calculation Hcp factor Playing form Single Scoring Stableford	<u>Scores</u> <u>Print</u> <u>Start fee</u>
Information Tie Most difficult/Easiest Ø, 6, 3, 1 Blind hole	Internet
Annual prize No Compet. text Pin positions Intern/Guests Open Prizes/Categories) Ieam scoring Qualifying vorgabenwirksam Image: Categories Ieam scoring	🛛 Quit

In order to delete a tournament from the intranet, go to the *Information* tab and change the "Display status" to *Tournament deleted*

Intranet information (internal ID: 53)	×
Name: Tournament name Form: Customized play form ✓ manually	<u>✓ <u>0</u>K</u>
Information Categories Number of players Entry limits Functions	🤣 <u>С</u> ору F6
Host: Club ID:	Funert
Remark:	
Entry fee info:	
Start: <u>I</u> ee: <u>I</u> ime: o'clock	
Display status: Tournament deleted	
<u></u>	
Qualified electronic scorecard	
Visible as of: Entry list:	
Start list:	
Results: 0 +1 o'clock	
Last performed:	
Check players and course in Intranet	
Publish entry list in Intranet	
Publish start list in Intranet 28.02.20 14:08>	
Publish results in Intranet 28.02.20 14:08>	
Open competition in Intranet Info text	X <u>C</u> ancel

You will be prompted the following query:



The tournaments deleted from the Intranet appear in the tournaments overview marked with light grey. You can choose to reactivate these tournaments at any time.