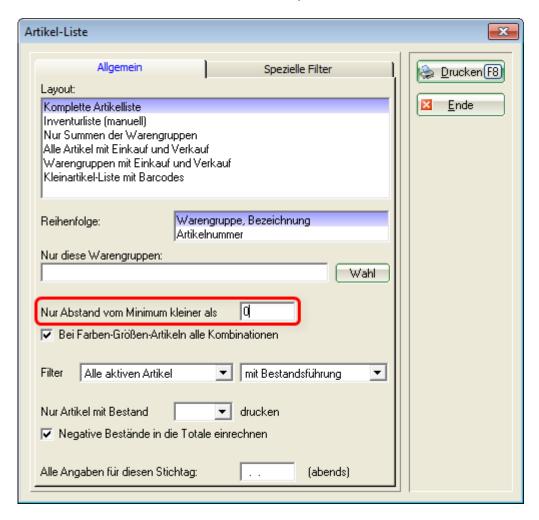
Order list

The order list is an information list that gives you a quick overview of which items are earmarked for ordering. You can find this function under **Articles/Print.../Order list.** In contrast to the article list, the order list contains the **minimum** is important in the order list.

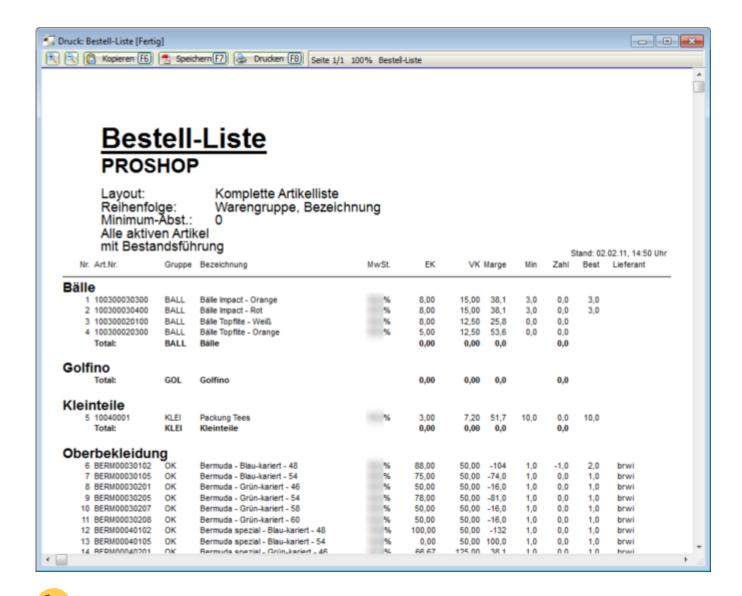


The default settings have been set appropriately, but can of course be customised according to your requirements. For further settings, please read the menu item Article list.

All items that have a minimum stock level defined by you **minimum stock level** are shown in the list and can be reordered.

An example could look like this:

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In the column **Best** column you will see the order proposal from PC CADDIE. As no minimum stock is entered for the Golfino item, no order is suggested. The minimum quantity 1 (Min. column) is entered for the Bermuda shorts. The blue chequered Bermuda shorts were sold into the negative stock, so the order quantity is 2 to compensate for the negative stock.

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