

# Updating the annual contributions

You will find this function under **Turnover/Year-end closing/Updating annual contributions**. Pay particular attention to which account area you are in.



This function is basically the „predecessor“ of automatic contribution allocation. Nowadays, you can use the automatic contribution allocation to post items that are relevant for the current status of the persons. This saves a considerable amount of time: [Automatic contribution allocation](#)

In contrast, with the account update, you post all items with an annual status to the accounts that are exactly the same were in the respective accounts last year. All changes to memberships would have to be processed manually here. For this, the tick (2) in the image is responsible for this.

**Carry forward fees**

Deadline: 01.01.2019

☒ Carry forward fee articles  
All annual fee articles before due date will be adjusted by one year

☒ Set annual fees with empty dates to due date

☐ Set all annual fees to due date

☒ Copy account entries to next year  
All account entries of annual fees before due date will be forwarded and copied to the next year.

☒ Only forward if entry will be posted before resignation

☒ Adjust price of the posted entry to price of the article  
(Ignored if price of article is 0)

☒ Adjust date of entry to date of article

☐ Set all entries to due date

☒ Delete the status 'annual' of old entries

☐ Delete old entries up to: 15.05.2018  
Only ticked off entries will be deleted, outstanding entries remain.

☐ Delete not ticked off entries if balance 0

Point (1) is explained under [Annual financial statements without updating accounts](#).