

# Green fee article

## Setting up a green fee article

Please read this chapter for the general set up of an article [new](#), [change](#), [delete](#). There are further considerations for green fee articles, which we will explain. Articles with colour-size-combinations are standard components in a pro shop. These can be adopted for setting up a green fee article.

Consider in advance, which combinations will be used. Adults/juniors/seniors; day ticket/18 holes/9 holes/short course/combination; weekday/weekend/holiday/Mo-Th/Fr-Su; until 10.00 p.m. early start/after 4.00 p.m. sun-downer; partner club A/B/C/D/E; discount ticket; and more.



Do not clutter up an article with numerous colour-size-combinations. Instead, create main articles for the different types of green fees, for example, GF 18 holes, GF 9 holes, GF partner club.



Should a combination lose its validity, it cannot be removed from the article. You can only deactivate the article itself. Make a copy of the old article and delete the unnecessary combination.

Organize your green fees like this:

Article name	Colour	Size
GF 18 holes	age	days
GF 9 holes	age	days
GF partner clubs	partner clubs	days
GF tickets	tickets	days

- The **colour scheme** „age“ includes: e.g., adults, juniors, seniors, up to age of 12...
- The **size scheme** „days“ includes: e.g., Mo, Mo-Fr, Tue-Fr, Th, Fr-Su, Sa-Su, holidays...
- The **colour scheme** „tickets“ includes: e.g., leisure breaks, voucher booklet...

To create the sub-articles, combine the **colour scheme** with the **size scheme** and you will get the following **colour-size-combination**:

**Article** [X]

Article  
 Art.-No.  0101 Account:   
 Name  Add. info   
 Group      
 Colour chart      
 Size chart

Prices / Amounts  
 Status  Unit    
 Calculation  V.A.T.:  % ☐ No discount  
 Colour / Size combination    

Adult - Mo-Fr	60.00	0.00	Purchase	<input type="text" value="0.00"/>
Adult - Su/Sa/H	80.00	0.00	PP(eff.)	<input type="text" value="0.00"/>
Youth under 18 - Mo-Fr	40.00	0.00	Sales	<input type="text" value="60.00"/>
Youth under 18 - Su/Sa/H	60.00	0.00	Marge: 100.00 %	
Youth under 12 - Mo-Fr	20.00	0.00	<input type="checkbox"/> Stock taking	
Youth under 12 - Su/Sa/H	40.00	0.00	Min. stock	<input type="text" value="....."/>
			Act.stock	<input type="text" value="0"/>
			Ordered	<input type="text" value="0"/>

Purchase  
 Supplier   
 Order No.:  Packing details  Disc.   
 Barcode:

## Assign automatic to article

### Example: Green fee

The article-automatic can ensure that the correct green fee article will be allocated to each customer. This is very practical, for example, with individual green fee tariffs. The automatic can be used, for example, with the following modules:

- [Timetable Rules](#)
- [Assignment of green fee articles at the self-service terminal \(Check-In\)](#)
- [Cash register quick selection](#)

For example, you can make the settings so that only the green fee items that are valid for Saturday/Sunday are proposed in the register during the weekend. Pressing the button **Assign autom.**, opens the following window:

Automatically define the article X

Set the automatic filter for the article:

Filled info box: **1** with this filter:

Member/Guest: **2**

☐ Gender:

☐ Age group:

☐ Membership:

☐ Status:

☐ Unused:

**3** Days: ☒ Su ☒ Mo ☒ Tu ☒ We ☒ Th ☒ Fr ☒ Sa

Time: from:  to:

Only valid: from:  to:

**4** Follow-up bookings:

Direct selection: ☐ if suitable filter ☐ if suggestion

Suggestion by: ☐ Priority:  ☐ Price

The meanings of the article filters are:

- Filled info box:** For example, filter for people with a specific additional info, or set the home club group for affiliate club rates. You can also filter here by cabinets and caddy boxes or by payment method - discover even more options in the selection.
- Member/Guest:** Decide here for which group of people this article should apply:  
*Members and guests:* All persons, independent of the member status.  
*Only members:* Only people who are currently members.  
*Only guests:* Only people who currently have a guest status (not a member).  
*Entry/Resignation matching:* This setting may be useful in connection with other member status than „DGV member“ (for example, a trial membership). However, you still want to filter only those people who did not exceed the resignation date at the time of the booking.  
*In and leaving for all codes:* Select this setting if you want to filter persons who fit within the system group (Multi-Club Installation) and the associated club numbers.
- Days:** Define the days on which the article should be assigned. For example, set the check mark for Monday only if you want to set a green fee item as the „Monday rate“. You can also specify only certain times here - for example, 9 o'clock for a discounted Early bird rate, or specify a date range, for example, if you want to filter your Winter green fees. You can also specify whether this article applies to 9 or 18-hole bookings with *Follow-up bookings*.
- Direct selection:** Activate direct selection if, for example, you want to filter articles in the cash register directly from the quick selection criteria set above. PC CADDIE directly books the right green fee items. *If filter matches* means that this item will be posted directly as soon as the

filter fits. If you have several matching with the same filter within an article, you can use *if suggested* to define which of the matching articles should be used primarily. Specify whether to decide by *priority* or *price*. By price means that always the cheaper item is chosen. With priority, you can decide for yourself which article has priority. Please note that this is sorted alphabetically (for example number „11“ would come before the number „3“). It is better to work with letters when assigning priorities.

If you want to set, for example, a article that applies only on Mondays and only for adult guests, you can define this using **Member/Guest**, **Age group** and **Days**.

If you want to allocate an article to green fee players based on the game right and, for example, define an article for unrestricted game rights, you can define this using the field **Filled info bield**.

The letters used to define the game rights are:

Letter	Play rights
<b>U</b>	Unrestricted
<b>G</b>	Gold-Status (includes U)
<b>R</b>	Regional
<b>E</b>	Restricted („Eingeschränkt“ in German)
<b>S</b>	Silver-Status

Letter	Play rights
<b>K</b>	No playing rights („Kein Spielrecht“ in German)
<b>N</b>	Neutral Logo-Status (neither gold nor silver) or no information

Overall, there are many options and filters here. Please contact us for further help and advice.

## Example entry fees

To use items in the automatic entry fee competition, create normal items without color-size schemes.

### Example **Entry fee adult**

If you click on „Assign autom.“ in the article, you can set who the entry fee applies to. In the competition, you can then adjust the price of the game under entry fees, so you only need 1 entry fee for adult players.

The screenshot displays two windows from a software application. The main window, titled 'Article', shows the details for an article named 'Entry fee adult'. It includes fields for 'Art.No.' (efa 0000), 'Group' (EF Entry fee), 'Status' (normal), 'Unit' (1 Piece), and 'Sales' (10.00). A red arrow points to the 'Assign autom.' button in the 'Prices / Amounts' section. The second window, titled 'Automatically define the article', is open, showing options to set filters for the article. It includes sections for 'Filled info box', 'Member/Guest' (with checkboxes for Gender, Age group, Membership, Status, Unused), 'Days' (with checkboxes for Su, Mo, Tu, We, Th, Fr, Sa), 'Time', 'Only valid', 'Follow-up bookings', and 'Direct selection'.

## Subscription articles

A subscription article is something you use, for instance, for a 10-visit green fee (see example below) or any other similar articles such as range fee, trainer lessons etc.



Subscriptions are related to individuals and cannot be transferred. For example, you cannot transfer to Lieselotte Schmidt a season green fee ticket belonging to Heini Müller. If Mr. Müller wants to invite Mrs Schmidt and you accept that two people use one subscription article, you will have to print the bag-tag in Mr. Müller's name. You can add an additional info that Mrs. Schmidt was invited.

Create the article „Ten tickets“ in the product group „Green fee“. The colour scheme „subscription“ with the sub-items sale and redemption will have to be set up or selected. Now click **New** (F2) right

next to the **Colour / Size combination**:

Article

Art.-No. gf10 0100 Account:

Name Ten tickets Add. info

Group GF Greenfee

Colour chart ABO Subscription

Size chart

Prices / Amounts

Status normal Unit 10 Ticket

Calculation  V.A.T.: 19.0 % ☐ No discount

Colour / Size combination		
Sale	100.00	0.00
Redemption	0.00	0.00

Purchase

Supplier

Order No.:  Packing details  Disc. 0

Barcode:

Purchase 0.00

PP(eff.) 0.00

Sales 100.00

Marge: 100.00 %

☐ Stock taking

Min. stock

Act. stock 0

Ordered 0

Now select „Sale,, and „Redemption“.



Please note that both sub-items „Sale“ and „Redemption“ need different status: „Subscription sale“ for the first and „Subscription redemption“ for the second. The check mark for the **Status** is absolutely necessary. Confirm with **OK**.

**New combination** [X]

Please choose the colour/size scheme that should apply:

Colour:

- ☒ Sale
- ☒ Redemption

Size:

- ☒

Edit [F7]

☐ Don't display main name in article name  
☐ Alphabetically sort colour/size

This properties shall be available for any subarticle:

☐ Accounting
 ☐ Id

☒ Status
 ☐ Unit

☒ VAT rate
 ☐ Individualization

Button name of main article:

Now the combination is in the article. Select „Sale Ten tickets“ with your mouse and enter the **unit** „10“ and „Subscription“ as well as the **Sales price USP (gross)**, for example, „300.00“ for the ten tickets. If you want the sale triggering the print of a bag-tag, you have to select the status „Print bag-tag“.

Prices / Amounts

Status:  Unit:

Calculation:  V.A.T.:  % ☐ No discount

Colour / Size combination

Sale	300.00	0.00
Redemption	0.00	0.00

Purchase

PP(eff.)

Sales

Marge: 100.00 %

☐ Stock taking

Min. stock

Act.stock

Ordered

Click „Redemption“ and enter the unit „-1“. If you want the redemption triggering the print of a bag-tag you have to select the status „Print bag-tag“.

Prices / Amounts

Status: Print bag tag Unit: -1 Ticket: Ticket

Calculation:  V.A.T.: 19.0 % ☐ No discount

Colour / Size combination: New (F2) Delete

Sale	300.00	0.00
Redemption	0.00	0.00

Purchase: 0.00

PP(eff.): 0.00

Sales: 0.00

Marge: 0.00 %

☐ Stock taking

Min. stock: -----

Act.stock: 0

Ordered: 0

Entering a price for a redemption is not necessary. With these settings for the „Sale“ of a ticket of ten, it is possible that PC CADDIE will print a bag-tag for the customer (e.g., as a receipt). With each „Redemption“ PC CADDIE will calculate how many green fees have been redeemed and will give you this information. A bag-tag with the price of „0.00“ will be printed automatically. No more annoying keeping track of manual customer subscriptions. Each redemption will be documented in the customer's account including the date and time.

With the button **Delete** next to the button **New (F2)** you can remove wrongly selected combinations as long as this article has not been posted yet.

Prices / Amounts

Status: Print bag tag Unit: -1 Ticket: Ticket

Calculation:  V.A.T.: 19.0 % ☐ No discount

Colour / Size combination: New (F2) Delete

Sale	300.00	0.00
Redemption	0.00	0.00

Purchase: 0.00

PP(eff.): 0.00

Sales: 0.00

Marge: 0.00 %

☐ Stock taking

Min. stock: -----

Act.stock: 0

Ordered: 0

Select the combination and click **Delete**.



Colour-size-combinations used for items sold or yet to be sold, as well as articles that are still to be shown in an inventory or sales statistics, cannot be deleted.